

KREOA Board Meeting, January 14th, 2015

MEETING MINUTES:

6:30 p.m. - Meeting Called To Order:

KREOA President Marty Grant calls meeting to order.

Board Members In Attendance:

Marty Grant, Gary Shoop, Susan Brown, Mike Zink and Marybeth Little

General Summary of Meeting Topics Covered in this Work Session:

Secretary's Report:

Marty called a motion that the minutes from the Nov. 2014 KREOA Board Meeting submitted by Marybeth Little be approved. Susan Brown made the motion for the minutes to be approved as submitted. Gary Shoop seconded the motion. The Board members were asked to vote on the approval of the minutes. All Board members voted to approve the minutes. The motion to approve the minutes from the November 2014 KREOA Board Meeting was passed.

Treasurer's Report:

Susan Brown reported that she would be sharing financials for the months of October, November and December of 2014 because of her transition into the roll of Treasurer. In October, Susan was not, as yet, fully transitioned into the roll because Linda Ames was still fulfilling that roll. Since Linda did not attend the October 2014 Board Meeting, Susan could not make any kind of financial report at that time. November 2014's financials should have been reported at the December 2014 meeting, but the December meeting could not be held due to inclement weather. For those reasons, all three months of financials are being reported at the January 2015 meeting. (Note: Marty added in that these financials records would also be available for the members to see on the website when it is back up online.)

Susan explained that the October statement looked the same as all the months prior to October because Linda Ames was still handling the books at that time. November's statement indicates deficit because there were no revenue sources in November because Linda Ames was away most of that month. December's statement looks much better because the checks that should have been posted for November were not deposited until December along with the December checks. So, if you average out the balances on both the November and December statements and see the net income, it all works out evenly.

Susan then moved on to discuss the KREOA Budget. The Board will be making adjustments to the current operating budget that will carry the KREOA Budget through June 30th, 2015. In addition, Susan is also asking Board members to project their budgets for the next Fiscal Year July 1st, 2015 through June 30th, 2016.

Appointment of Interim Board Member - Mike Zink:

Mike Zink has applied to take Fred Relth's position on the Board. Marty called for a motion to accept Mike Zink on the Board. Marybeth Little made the motion to accept as a new KREOA Board Member. Gary Shoop seconded the motion. The vote to accept Mike as a new KREOA Board Member was unanimous.

Neighborhood Quality/Architectural Control:

Gary Shoop presented information about the Complaint Form and Complaint Process to be used to for any member to file a complaint about any type of property related problem that may exist in their neighborhood. The Complaint Forms are currently available at the new KREOA office and it was noted that it will eventually be posted on the KREOA website when it is back up and running.

Mike Zink also shared information on the processes that are being developed to investigate and follow-up on problems identified by members submitting complaints to the KREOA. Marty also recommended that it would be most helpful for members living within a one block radius of the problem property be involved in reporting the problem.

Safety Committee Report:

Joe Armor's notes were shared regarding the work currently being done by the Safety Committee. Mike reported that Joe actually reported an official complaint to the USPS Compliant Reference #: 30678977 or make a complaint via mailtheft@USPIS.gov. Mike said Joe told him that the USPS will investigate mail theft issues based upon the number of complaints that come in from a particular geographic area. In light of that fact, Mike encouraged everyone to file a complaint whenever they experience or witness mail theft.

Marty also asked Mike to share information with the members about security cameras. Mike shared information about the nature of his research on various types of security cameras. He also indicated that he has purchased 2 sets of wireless security cameras that can be placed at different areas of Kelly Ridge where members would like to pilot test them out.

Mike also revisited the issue of locking and central mailbox installations. To date, Mike said Heather Gill was the only member to express interest in a central mailbox system.

Marty asked the Board if there would be any objection to setting aside about \$1000.00 to pilot test security cameras. There was no objection, so that effort will go forward.

Personnel:

Marty updated the members on the change of staffing in the KREOA office since last year. Since the former Executive Administrator had to leave her position due to health concerns, the duties that position addressed are now going to be divided up as follows: Bookkeeping will be addressed by The Bean Counters Bookkeeping Services in Oroville, website redevelopment will now be handled by Marybeth Little with the assistance of Mike Zink and with the professional assistance from Randy Ledbetter of the Chico WebMasters. Therefore, Marty stated that she moving forward to try and find a person to work part-time in the KREOA Office to assist with general KREOA office work and support to the Board. Marty also mentioned that Heather Gill will be performing that function in the interim.

Communications:

Marybeth Little updated everyone on the progress on taking back ownership and control of the KREOA website. Marybeth explained that all the domain names and credentials for the KREOA website was previously owned by the former web master contracted by the KREOA Board. After a discussion with that web master, an agreement was made for her to release both domain names (kellyridgestates.org and kellyridgestates.com) back to the KREOA for our ownership and control. The process is expected to take 2-3 weeks, but once the transfer is completed Marybeth will be able to control and update the website at no additional cost to the KREOA. Marybeth also talked about the development of KREOA Facebook Group Pages, but, for now, has decided that the KREOA website should be the one and only "Go To" resource for "official" KREOA information. In addition, the KREOA newsletter will be published in print four times per year. Members were encouraged to share their emails with the KREOA so that the email can be sent out to those members electronically. Marybeth indicated that she needed approval for the expenditure of \$450 to \$550 to support a 10

hours of web master support with Randy Ledbetter of Chico Web Masters. Susan Brown made the motion to accept the expenditure of up to \$500.00 for Marybeth work with Chico Web Masters to regain the ownership and control of the KREOA web site. Gary Shoop seconded the motion. The Board unanimously approved the motion and it was passed.

Special Projects:

Marybeth recapped the KREOA Special Events that took place in December and mentioned dates for the initial Welcome Wagon Program organizational meeting and for the Spring Yard Sale Caravan. Further details will be made available in the next issue of the newsletter.

Marybeth shared that we intend to use the office space at KREOA to allow members to host classes and small group events like card games, etc. The only rule will be that anyone who wishes to host an event like a Bridge Game would first be willing to present a "mini-class" on that subject so that other interested community members would be able to lean to play that game or learn a skill before the event gets started.

KREOA Newsletter:

Marty thanked Jodi Vantine for her past work on the newsletter. In the future, Marybeth will oversee the production of the newsletter. The deadline for submissions to the next newsletter is Feb.1st. Research will be conducted on advertising policies and rates.

Cell Tower:

Marty shared with the members that representative from the Oroville Office of the DWR would be speaking about the planned installation of a new cell phone tower near The Kelly Ridge State Park Visitor's Center. They will make their presentation regarding the cell tower installation at the February KREOA Board Meeting on 2/11/15.

New Office Location:

Susan Brown shared information about the new office location. Marty asked that a motion be made to accept the rental agreement with John Starr for the use of the available space for the KREOA Offices. Marybeth Little made the motion to have the rental agreement approved as it is currently stated. The motion was seconded by: Mike Zink, Susan Brown and Gary Shoop. The motion was passed unanimously.

President's Report:

Marty gave the audience an update on her efforts to secure reasonably priced, good quality insurance to provide liability insurance for all KREOA activities and events. Marty said that she is working with a number of insurers to try and find a policy that will "bundle" all our insurance needs together. Marty also reviewed the scope of her job as President.

Public Comment:

Ron Carter, the KREOA member who has overseen the Weed Abatement Program for the KREOA for the past 25 years, requested to set a time to meet with Marty Grant to review the existing program and to see if the Board wishes him to continue to help facilitate this program going forward. Marty asked Ron is they could set up a meeting to discuss the matter sometime in February. Ron agreed they would.

Carol Zink also suggested that Marybeth have other KREOA members "shadow" her during her web site training so that she is not the only one to have the knowledge of how manage the web site. Marybeth reminded Carol that her husband, Mike had already volunteered to work with her on that very issue.

Meeting Adjourned:

The meeting was then adjourned.

submitted by Marybeth Little on 02/10/15

