

**Kelly Ridge Estates Owners' Association
REQUEST FOR CONTACT INFORMATION**

Dear Member:

Date: May 28, 2022

Please complete this form and provide the information requested within twenty (20) days of the date above by returning the completed form to **KREOA, P O Box 1893, Oroville, CA 95965**.

(1) NAME AND ADDRESS where INDIVIDUAL NOTICES from the Association are to be delivered:

Owner Name(s): _____

Signature(s): _____

PROPERTY ADDRESS: _____

Owner-Occupied Renter-Occupied Vacation/Vacant Empty Lot

MAILING ADDRESS: _____

(If different from property address)

Phone & Email: _____

(2) SECONDARY ADDRESS: _____

Phone & Email: _____

NOTE: Please indicate if you also want COPIES OF INDIVIDUAL NOTICES sent to this address: **YES** **NO**

(3) ADDITIONAL PROPERTIES:

PROPERTY ADDRESS: _____

Owner-Occupied Renter-Occupied Vacation/Vacant Empty Lot

(Please list other properties on reverse, if applicable)

(4) Name, address and phone number of your LEGAL REPRESENTATIVE, if any:

Name: _____

Address: _____

Phone & Email: _____

Note. If you do not return this form to the Association, the secondary address you previously provided for receiving individual notices from the Association will remain your secondary address. If you do not have a secondary address on file with the Association and you do not respond to items (1) and (2) above, the Association will use your property address in the development to deliver individual notices to you.

**Kelly Ridge Estates Owners' Association
REQUEST FOR CONTACT INFORMATION**

PROPERTY ADDRESS: _____

Owner-Occupied Renter-Occupied Vacation/Vacant Empty Lot

PROPERTY ADDRESS: _____

Owner-Occupied Renter-Occupied Vacation/Vacant Empty Lot

PROPERTY ADDRESS: _____

Owner-Occupied Renter-Occupied Vacation/Vacant Empty Lot

PROPERTY ADDRESS: _____

Owner-Occupied Renter-Occupied Vacation/Vacant Empty Lot

PROPERTY ADDRESS: _____

Owner-Occupied Renter-Occupied Vacation/Vacant Empty Lot

§ 4041. Annual Notification by Owner of Address for Notices

(a) An owner of a separate interest shall, on an annual basis, provide written notice to the association of all of the following:

(1) The address or addresses to which notices from the association are to be delivered.

(2) An alternate or secondary address to which notices from the association are to be delivered.

(3) The name and address of his or her legal representative, if any, including any person with power of attorney or other person who can be contacted in the event of the owner's extended absence from the separate interest.

(4) Whether the separate interest is owner-occupied, is rented out, if the parcel is developed but vacant, or if the parcel is undeveloped land.

(b) The association shall solicit these annual notices of each owner and, at least 30 days prior to making its own required disclosure under Section 5300, shall enter the data into its books and records.

(c) If an owner fails to provide the notices set forth in paragraphs (1) and (2) of subdivision (a), the last address provided in writing by the owner or, if none, the property address shall be deemed to be the address to which notices are to be delivered.